

DIR27S2\1053

Tristan da Cunha Solid Waste Recycling

Tristan da Cunha is the most remote inhabited island in the world. Solid waste is currently burnt. This puts at risk marine and seabird life around the island. The project would have multiple impacts: by recycling plastics it would reduce the risk of plastics entering the ocean; greater use of recycled materials would mean less need for imports, thus freeing money for economic and social projects; reduction of harmful particles in the atmosphere; and support for the Marine Protection Zone.

Section 1 - Contact Details

PRIMARY APPLICANT DETAILS

Title Mr
Name Stephen
Surname Townsend
Organisation Government of Tristan da Cunha
Tel (Work) + [REDACTED]
Email (Work) [REDACTED]
Address [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

CONTACT DETAILS

Title Ms
Name Fiona
Surname Kilpatrick
Organisation Government of Tristan da Cunha
Tel (Work) [REDACTED]
Tel [REDACTED]
Email (Work) [REDACTED]
Address [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

GMS ORGANISATION

Type	Local authority
Name	Government of Tristan da Cunha
Phone (Work)	[REDACTED]
Email (Work)	[REDACTED]
Address	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Section 2 - Title, Dates & Budget Summary

Q3. Project title:

What was your Stage 1 reference number? e.g. DIR27S1\100123

DIR27S1\1555

Q4. Country(ies)

Which eligible host country(ies) will your project be working in? Where there are more than 4 countries that your project will be working in, please add more boxes using the selection option below.

Country 1	Tristan da Cunha	Country 2	No Response
Country 3	No Response	Country 4	No Response

Do you require more fields?

No

Q5. Project dates

Start date:

01 July 2021

End date:

31 March 2022

Duration (e.g. 2 years, 3 months):

1 year

Q6. Budget summary

Year:	2021/22	2022/23	2023/24	2024/25	Total request
Amount:	£80,000.00	£0.00	£0.00	£0.00	£ 80,000.00

Q6a. Do you have matched funding arrangements?

No

If none, please explain why.

Government of Tristan da Cunha does not have available funds to match this project. Project supports HMG objectives for Overseas Territories.

Section 3 - Project Summary

Q7. Summary of project

Please provide a brief summary of your project, its aims, and the key activities you plan on

undertaking. Please note that if you are successful, this wording may be used by Defra in communications e.g. as a short description of the project on [GOV.UK](https://www.gov.uk).

Please write this summary for a non-technical audience.

Tristan da Cunha is the most remote inhabited island in the world. Solid waste is currently burnt. This puts at risk marine and seabird life around the island. The project would have multiple impacts: by recycling plastics it would reduce the risk of plastics entering the ocean; greater use of recycled materials would mean less need for imports, thus freeing money for economic and social projects; reduction of harmful particles in the atmosphere; and support for the Marine Protection Zone.

Section 4 - Darwin Objectives and Conventions

Q8. Objectives for the Darwin Initiative

Please indicate which of the fund objectives (listed on p.8 of the guidance) you will be addressing.

- To increase the area of coverage and effectiveness of marine protected areas
- To promote the responsible stewardship of natural assets

Q9. Biodiversity Conventions, Treaties and Agreements

Q9a. Your project must support the commitments of one or more of the agreements listed below.

Please indicate which agreement(s) will be supported and describe which objectives your project will address.

- Ramsar Convention on Wetlands (Ramsar)
- United Nations Framework Convention on Climate Change (UNFCCC)
- Global Goals for Sustainable Development (SDGs)

Q9b. Biodiversity Conventions

Please detail how your project will contribute to the aims of the agreement(s) your project is targeting. You should refer to Articles or Programmes of Work here.

Tristan da Cunha is currently ODA-eligible. Project would support SDGs 12,14 and 15. The CITES legislation has been extended to Tristan.

Nightingale Island is a designated Ramsar wetland, and we intend to extend the project to Nightingale to ensure the correct disposal of any waste there.

Q9c. Is any liaison proposed with the CBS / ABS / ITPGRFA / CITES / CMS / Ramsar / UNFCCC focal point in the host country?

Yes

If yes, please give details.

The Government of Tristan da Cunha is the focal point for the CITES, Ramsar and other environmental agreements. The island contains two World Heritage Sites at Gough and Inaccessible Islands, and

Nightingale Island is under the Ramsar wetlands. The Government of Tristan da Cunha announced in November 2020 the establishment of a Marine Protection Zone, the fourth largest in the world, and this project will support the objectives of the MPZ.

Q9d. Global Goals for Sustainable Development (SDGs)

Please detail how your project will contribute to the Global Goals for Sustainable Development (SDGs)

Globally solid waste management supports many of the SDGs. The specifics of this project concentrate on:
SDG 12: Responsible Consumption and production: 12.5 Reduce waste through prevention, reduction, recycling, and reuse

SDG 14: Life below water: prevent marine pollution of all kinds, in particular from land-based activities

SDG 15: Life on land: 15.1 Ensure the conservation of terrestrial and inland freshwater ecosystems and their services.

There is also a read-across to SDG11 (11.6 Reduce the adverse environmental impact of cities; special attention to waste management), although that is more relevant to large cities. Any reduction of disposal of waste by burning also links into SDG13: climate action, although we realise that the impact from Tristan will be very small.

Section 5 - Lead Organisation Summary

Q10. Lead organisation summary

Has your organisation been awarded a Darwin Initiative or IWT Challenge Fund award before (for the purposes of this question, being a partner does not count)?

No

If no, please provide the below information on the lead organisation.

What year was your organisation established/ incorporated/ registered?	01 January 1817
What is the legal status of your organisation?	<input checked="" type="radio"/> Government
How is your organisation currently funded?	Government of Tristan da Cunha revenue (mostly from lobster fishery and tourism), with some support from HMG. Project funding for Blue Belt initiatives

Describe briefly the aims, activities and achievements of your organisation. Large organisations please note that this should describe your unit or department.

Aims	Government of Tristan da Cunha - to ensure the sustainable future of Tristan da Cunha and its people. To ensure good governance, and the effective and efficient spend of Government revenue. To protect the isla it surrounding waters for future generations
Activities	Government of Tristan da Cunha - the full range of government business (health, social, economic) except foreign affairs and defence which remain the responsibilitiy of HMG
Achievements	Government

Provide details of 3 contracts/projects held by the lead organisation that demonstrate your credibility as an organisation and provide track record relevant to the project proposed.

These contracts/awards should have been held in the last 5 years and be of a similar size to the grant requested in your Darwin application.

Contract/Project 1 Title	Technical Cooperation and Capacity Building
Contract Value/Project budget (include currency)	£ [REDACTED]
Duration (e.g. 2 years 3 months)	3 years
Role of organisation in project	As the local Government, we appoint the expert staff to provide essential services to the island (doctors, nurses, teachers, financial). Funding is provided by Dfid/FCDO
Brief summary of the aims, objectives and outcomes of the project	Ensure that Tristan remained a sustainable community, in line with HMG policy and objectives for Overseas Territories
Client/independent reference contact details (Name, e-mail)	FCDO/Dfid

Contract/Project 2 Title	EDF11 - Harbour Works
Contract Value/Project budget (include currency)	[REDACTED]
Duration (e.g. 2 years, 3 months)	5 years
Role of organisation in project	Appointing expert consultants and construction companies to ensure that Tristan's harbour was maintained and repaired to standard necessary to withstand severe winter conditions

Brief summary of the aims, objectives and outcomes of the project The harbour is vital to Tristan's existence - all goods and people come by sea. The severe South Atlantic winters cause major damage, and it is essential that there is a planned regular programme of works.

Client/independent reference contact details (Name, e-mail) DfID/FCDO

Contract/Project 3 Title Darwin+ project - Protection of Wilkins Bunting

Contract Value/Project budget (include currency) £ [REDACTED]

Duration (e.g. 2 years, 3 months) 2 years

Role of organisation in project To provide operations on the ground to implement the project, surveying and measuring the population, introducing the biocontrol agent, propagating new trees etc.

Brief summary of the aims, objectives and outcomes of the project Wilkins Bunting is one of the rarest birds in the world, and is endemic to Nightingale Island. It only feeds on the Phylica tree. These trees are being attacked by the invasive scale insect. Working with the RSPB, we are introducing a wasp which preys on the scale insect. We are also trying to grow unaffected Phylica trees to protect the habitat of the bunting.

Client/independent reference contact details (Name, e-mail) RSPB
Andy Schofield
Senior UK Overseas Territories Officer
[REDACTED]

Have you provided the requested signed audited/independently examined accounts? If you select "yes" you will be able to upload these. Note that this is not required from Government Agencies.

No

If no, please provide details.

Your guidance above states that Government of Tristan da Cunha, as a government, does not have to submit these accounts.

Section 6 - Project Partners

Q11. Project partners

Please list all the partners involved (including the Lead Organisation) and explain their roles and

responsibilities in the project. Describe the extent of their involvement at all stages, including project development.

This section should illustrate the capacity of partners to be involved in the project. Please provide Letters of Support for the Lead Organisation and each partner or explain why this has not been included.

N.B: There is a file upload button at the bottom of this page for the upload of a cover letter (if applicable) and all letters of support.


Lead Organisation name:	Government of Tristan da Cunha
Website address:	https://www.tristandc.com
Details (including roles and responsibilities and capacity to engage with the project):	We will engage with independent recycling/solid waste consultants to draw up the most suitable equipment for this unusual location. It is important that the advice is specifically tailored, and that there is sufficient technical support to ensure that the project is successful.
Have you included a Letter of Support from this organisation?	<input checked="" type="radio"/> Yes
Have you provided a cover letter to address your Stage 1 feedback?	<input checked="" type="radio"/> Yes


Do you have partners involved in the Project?

No

Please provide a cover letter responding to feedback received at Stage 1 if applicable and a combined PDF of all letters of support.

 [20210205 Tristan da Cunha - Stage 2 letter](#)

 09/02/2021

 16:40:17

 pdf 176.73 KB

Section 7 - Project Staff

Q12. Project staff

Please identify the core staff on this project, their role and what % of their time they will be working on the project. Further information on who should be classified as core staff can be found in the guidance.

Please provide 1 page CVs for these staff, or a 1 page job description or Terms of Reference for roles yet

to be filled. These should match the names and roles in the budget spreadsheet.

If your team is larger than 12 people please review if they are core staff, or whether you can merge roles (e.g. 'admin and finance support') below, but provide a full table based on this template in the pdf of CVs you provide.

Name (First name, Surname)	Role	% time on project	1 page CV or job description attached?
Stephen Townsend	Project Leader	10	Checked
Government staff as necessary	Engineers	10	Unchecked
<i>No Response</i>	<i>No Response</i>	0	Unchecked
<i>No Response</i>	<i>No Response</i>	0	Unchecked


Do you require more fields?


No

Please provide 1 page CVs (or job description if yet to be recruited) for the project staff listed above as a combined PDF.

Ensure the file is named clearly, consistent with the named individual and role above.

 [Townsend cv](#)

 03/02/2021

 18:55:58

 pdf 107.26 KB

Have you attached all project staff CVs?

Yes

Section 8 - Problem statement

Q13. Problem the project is trying to address

Please describe the problem your project is trying to address in terms of biodiversity and its relationship with poverty. For example, what are the drivers of loss of biodiversity that the project will attempt to address? Why are they relevant, for whom? How did you identify these problems?

Please cite the evidence you are using to support your assessment of the problem (references can be listed in your additional attached PDF document which can be uploaded at the bottom of the next page).

Tristan da Cunha and its constituent islands have a unique biodiversity, both marine and seabirds. Tristanians have a close relationship with the sea, and protecting the biodiversity in the surrounding

waters. The establishment of the MPZ has come at a cost, as the island has lost revenue from closing its offshore fishing grounds.

This project will address some of the issues around the impact of pollution on the environment, from plastics, glass, smoke particles, and chemicals leaching into the inshore waters. Better waste management will also help reduce the pressures caused by the need for greater landfill on the already scarce arable land, thus helping the cattle and sheep on the island. By better managing and recycling the solid waste generated by the community of Tristan da Cunha, it will also help reduce the amount of imports of wood, sand and aggregate for building material.

In order to generate income for the island over the next few years, given that there will be less revenue from the two sources, the Government of Tristan da Cunha wants to position the island as a unique research area, promoting green growth and with pristine seas for researchers to be able to monitor the health of the planet.

This project is part of a strategy to address in a holistic way how to better green the economy and society of Tristan da Cunha. The strategy includes greater use of renewable energy and more sustainable food production. The long-term goal is to position Tristan in the forefront of sustainable green (and blue) growth.

Section 9 - Method, Change Expected, Gender & Exit Strategy

Q14. Methodology

Describe the methods and approach you will use to achieve your intended Outcome and Impact. Provide information on:

- How you have analysed historical and existing initiatives and are building on or taking work already done into account in project design. Please cite evidence where appropriate.
- The rationale for carrying out this work and a justification of your proposed methodology.
- How you will undertake the work (materials and methods).
- How you will manage the work (roles and responsibilities, project management tools, etc.).

Tristan da Cunha is not unique in addressing solid waste recycling as a major problem. Both Ascension and St Helena have introduced strategies in the last few years, and we have already been taking their advice. But there are also significant differences. Tristan is much smaller, with an aging population, and much more remote. There are no qualified engineers on the island, so any machinery that we import should be robust and easy to maintain. We plan to engage environmental consultants, who already have experience on St Helena and Ascension to advise us on the best way forward for the island.

Access to the island is currently very difficult. The only route is by boat, via South Africa. There are only nine sailings per year, and a very limited number of berths, most of which we need for essential staff and medical evacuations. It is unlikely, therefore, that the consultants will be able to visit the island. However we have already spoken to some, and they seem confident that they can provide a solution without having to visit the island. It will need some research and activity from the islanders on the exact make-up of the waste, and what technology would be most suitable.

Once we have the recommendations from the consultants, the Island Council will take the final decision on what equipment to prioritise, dependent on the amount of funding still available from this project, and any other funding sources which maybe available for FY 2022/23. We have not bid in this project for 2022/23 money as we do not know what we will require.

The Administrator will be the main point of contact on the island, dealing with the Public Works Department (who are currently dealing with waste disposal). It is important that the islanders are fully involved, to build the sense of ownership of the project.

We have discussed this methodology with people on St Helena and Ascension who have undertaken similar projects, and they agree that this is a sensible way forward, given the resources on the island.

Q15. Raising awareness of the potential worth of biodiversity

If your project contains an element of communications, knowledge sharing and/or dissemination please provide a description of your intended audience, how you intend to engage them, what the expected products/materials will be and what you expect to achieve as a result.

For example, are you expecting to directly influence policy in your host country or is your project a community advocacy project to support better management of biodiversity?

Under Blue Belt/Atlantic Guardians funding (the latter from environmental NGOs) Tristan will appoint a communications officer next FY to raise the profile of the work that Tristan da Cunha is undertaking on the MPZ and overall green agenda. We already have a successful social media profile (especially on Twitter) and we will use this to spread the message. We will link the project directly into the work of the MPZ and the Marine Management Plan. Our aim is to demonstrate what steps a single remote OT can make to be a greener society and be an exemplar for other such communities.

We will also engage the local school with the project, to increase its impact.

Q16. Capacity building

If your project will support capacity building at institutional or individual levels, please provide details of what form this will take and how this capacity will be secured for the future.

The project will leave the equipment in place, and we will work with the consultants to ensure that the equipment is suitable for a long working life on Tristan. There might be a requirement for training for islanders on maintenance of specific machinery, and we will ensure that the requisite work is undertaken.

Q17. Gender equality

All applicants must consider whether and how their project will contribute to reducing inequality between persons of different gender. Explain how your project will collect sex disaggregated data and what impact your project will have in promoting gender equality.

Waste recycling is a problem for all, and this will have an equal impact on persons of different genders.

Q18. Change expected

Detail the expected changes this work will deliver. You should identify what will change and who will benefit a) in the short-term (i.e. during the life of the project) and b) in the long-term (after the project has ended).

Please describe the changes for biodiversity and for people in developing countries, and how they are linked. When talking about people, please remember to give details of who will benefit and the number of beneficiaries expected. The number of communities is insufficient detail – number of households should be the largest unit used. If possible, indicate the number of women who will be impacted.

The project will have a lasting impact on the lives of the whole community of Tristan da Cunha (250 people in about 100 households) and on the surrounding environment. During the life of the project, it will demonstrate to the community the amount of waste which is currently discarded, and the impact that is having on the environment. The community here is already well aware of the impact of pollution and discarded rubbish on the wildlife - the wreck of the MV Oliva which caused major environmental damage demonstrated that, and the island is very proud of the MSC certification of its lobster fishery.

The island has not been able to afford to invest in the equipment to build a properly effective recycling plant. the project will deliver:

- a better environment for the community, with better air quality and less risk of contamination of water;
- reduction of plastic in circulation, reducing the risk of it entering the marine food chain and thus protecting the marine biodiversity (especially the pinipeds and penguins who come ashore to breed);
- incentive for more collection of plastic waste washed ashore, as we will then be able to process it effectively;
- reduction of imports of wood and building materials, promoting a more sustainable lifestyle, and reducing the need to transport them across the ocean.

Q19. Pathway to change

Please outline your project's expected pathway to change. This should be an overview of the overall project logic and outline how you expect your Outputs to contribute towards your overall Outcome and, longer term, your expected Impact.

Solid Waste disposal is a real problem on a small island. There is only a very limited area available for landfill. There is widespread support on the island for a more sustainable method of dealing with waste, with a desire to recycle where possible, both to protect the environment and especially the surrounding biodiversity, and to reduce imports. There have already been projects on St Helena and Ascension, but these do not fit into Tristan's specific circumstances.

We have identified a consultancy company WRAP (Waste and Resources Action Programme - recommended to us by other OTs) who are prepared to advise us on what is most suitable for Tristan. They should be able to start work in July, and would hope to produce a report in 4-5 months.

We will spend the time ensuring that we have good base-line measurements of waste currently being thrown out, and plastic particles in the waters surrounding the waters.

The aim is that Tristan will be able to establish a recycling operation, which will re-use especially plastic and glass. They will become useful products, mostly for building/infrastructure projects, rather than being burnt, or being carried out to sea.

Q20. Exit Strategy

State how the project will reach a stable and sustainable end point, and explain how the outcomes will be sustained, either through a continuation of activities, funding and support from other sources or because the activities will be mainstreamed in to "business as usual".

Where individuals receive advanced training, for example, what will happen should that individual leave?

This project is a starting point. We want the consultants to identify a longer term strategy, as well as dealing with the immediate problem. However we do not know how much that is likely to cost. Recycling is one element of a long-term strategy to "green" the island, involving greater use of renewable energy, more food security, and developing Tristan as a research centre for work on the biodiversity within the new Tristan Marine Protection Zone and on climate change, vulcanology (Tristan is a active volcano), marine geology etc. This feeds into HMG's environmental priorities, and we aim to tap into available HMG funding in the future. We also have some funds from environmental NGOs which we aim to use to support some of these projects.

If necessary, please provide supporting documentation e.g. maps, diagrams, references etc., as a PDF using the File Upload below:

No Response

Section 10 - Budget and Funding

Q21. Budget


Please complete the appropriate Excel spreadsheet, which provides the Budget for this application. Some of the questions earlier and below refer to the information in this spreadsheet. Note that there are different templates for projects requesting over and under £100,000 from the Darwin budget.

- [Budget form for projects under £100,000](#)
- [Budget form for projects over £100,000](#)


Please refer to the Finance for Darwin/IWT Guidance for more information.


N.B.: Please state all costs by financial year (1 April to 31 March) and in GBP. The Darwin Initiative cannot agree any increase in grants once awarded.

Please upload your completed Darwin Budget Form Excel spreadsheet using the field below.

 [R27 Darwin Budget - Tristan da Cunha Solid Waste Management](#)

 04/02/2021

 16:19:07

 xlsx 35.77 KB

Q22. Funding

Q22a. Is this a new initiative or a development of existing work (funded through any source)?

New Initiative

Please provide details:

This project is one component of a long-term strategy to improve the sustainability of Tristan da Cunha, and transition to a greener economy. There was some equipment bought previously (a glass crusher), but

there was no coherent plan. The island will, over the next few years, introduce greater use of renewable energy, and greater sustainable food production on the island (especially hydroponics). This will help reduce the need for import and burning of fossil fuels, the amount of packaging and waste, and a reduced use of fertilisers, which will reduce the impact of the community on the island and the surrounding waters - in turn protecting the marine biodiversity.

Q22b. Are you aware of any other individuals/organisations/projects carrying out or applying for funding for similar work?

No

Q23. Co-financing

Are you proposing co-financing?

No

Q23c. None

If you are not proposing co-financing, please explain why.

Government of Tristan da Cunha project, which will provide long-term benefits for the community on Tristan and for the MPZ. We already have funding for other elements of work on and around Tristan directly connected to the Marine Protection Zone - this would be complementary.

In future years, there may be a requirement for further machinery or technical expertise. We have pitched this bid as the opportunity to demonstrate to the community on the island what is possible, and the impact it will make.

Section 11 - Open Access and Financial Risk Management

Q24. Outputs of the project and Open Access

Please describe the project's open access plan and detail any specific funds you are seeking from Darwin to fund this.

The recommendations of the consultants will be a public document, and the island will publicise progress that it makes in implementing the recommendations. We envisage that the equipment will be bought from commercial suppliers, so there will be no confidentiality aspect.

Q25. Financial Risk Management

This question considers the financial risks to the project. Explain how you have considered the risks and threats that may be relevant to the successful financial delivery of this project. This includes risks such as fraud or bribery, but may also include the risk of fluctuating foreign exchange and internal financial processes such as storage of financial data.

We consider the risk of financial mis-management low. We aim to use reputable consultants who are known to our OT colleagues. The funds will be disbursed in line with HMG guidelines, and all the accounts will be signed off at post by the Administrator and the Treasurer.

Q26. Capital items

If you plan to purchase capital items with Darwin funding, please indicate what you anticipate will happen to the items following project end. If you are requesting more than 10% capital costs, please provide your justification here.

The goal of the project is to have an efficient and effective solid waste recycling centre, dealing with plastic, glass and paper waste. This will be along-term benefit for the community. We anticipate that capital costs might be as high as ████████ of the project, depending on the recommendations from the consultants.

Q27. Value for Money

Please describe why you consider your application to be good value for money including justification of why the measures you will adopt will secure value for money.

In the long term, the use of recycled plastics, paper and glass will reduce the import bill for the island. The Island Council will be able to use the savings to support the budget for the island as a whole, including social and medical costs which continue to rise.

Section 12 - Ethics and Safeguarding

Q28. Ethics

Outline your approach to meeting Darwin's key principles for ethics as outlined in the guidance note. Additionally, are there any human rights and/or international humanitarian law risks in relation to your project? If there are, have you carried out an assessment of the impact of those risks, and of measures that may be taken in order to mitigate them?

The island has a Safeguarding Policy for all work undertaken on the island (attached). The project does not have any human rights or humanitarian law risks.

Q29. Corruption

This question specifically considers corruption. Explain how you have considered any risk of corruption that may affect the success of this project, and how you plan to manage this. This may include financial corruption, but may also deal with gifts or inducements, or other types of dishonesty or deceit.

We have discussed widely with other OTs how they have addressed the problem (Pitcairn, St Helena and Ascension), and which consultants they have used. Any contracts will be agreed by the Administrator and the Island Council, and all accounts signed off by the Administrator and the Treasurer.

Any equipment purchased will be bought direct from the supplier, and not through middle-men.

Q30. Safeguarding

Projects funded through the Darwin Initiative must fully protect vulnerable people all of the time, wherever they work. In order to provide assurance of this, projects are required to have appropriate


safeguarding policies in place. Please confirm the lead organisation has the following policies in place and that these can be available on request:


We have a safeguarding policy, which includes a statement of our commitment to safeguarding and a zero tolerance statement on bullying, harassment and sexual exploitation and abuse	Checked
We have attached a copy of our safeguarding policy to this application (file upload below)	Checked
We keep a detailed register of safeguarding issues raised and how they were dealt with	Checked
We have clear investigation and disciplinary procedures to use when allegations and complaints are made, and have clear processes in place for when a disclosure is made	Checked
We share our safeguarding policy with downstream partners	Checked
We have a whistle-blowing policy which protects whistle blowers from reprisals and includes clear processes for dealing with concerns raised	Checked
We have a Code of Conduct for staff and volunteers that sets out clear expectations of behaviours - inside and outside the work place - and make clear what will happen in the event of non-compliance or breach of these standards	Checked


Please outline how you will implement your policies in practice and ensure that downstream partners apply the same standards as the lead organisation.

Consultants will be working from the UK as it will be desk-based research. All work on Tristan will fall under the Government of Tristan da Cunha's safeguarding policy, which has been signed up by all Heads of Department. All relevant Heads of Department have undergone safeguarding training, led by our UK-trained social worker.

Please upload the lead organisation's Safeguarding Policy as a PDF

 [Working Together on Tristan da Cunha - Child Safeguarding](#)

 03/02/2021

 17:03:59

 pdf 321.41 KB

Section 13 - Logical Framework





Q31. Logical Framework

Darwin Initiative projects will be required to monitor (and report against) their progress towards their expected Outputs and Outcome. This section sets out the expected Outputs and Outcome of your project, how you expect to measure progress against these and how we can verify this.

- [Stage 2 Logframe Template](#)

Please complete your full logframe in the separate Word template and upload as a PDF using the file upload below. Copy your Impact, Outcome and Output statements and your activities below - these should be the same as in your uploaded logframe.

Please upload your logframe as a PDF document.

-  [20210209_R27 Darwin St2 Logical Framework T](#)
[ristan da Cunha](#)
-  09/02/2021
-  16:11:39
-  pdf 109.69 KB

Impact:

Solid waste, especially plastics and glass, is recycled, reducing plastic pollution on land and in the surrounding waters.

Outcome:

Tristan da Cunha has viable waste recycling process as part of holistic “green strategy”, protecting biodiversity and providing a useful by-product for the island’s economy

Project Outputs

Output 1:

Commission and contract for consultant drawn up.

Output 2:

Consultant’s report, with recommendations for waste recycling strategy

Output 3:

Equipment suitable for Tristan’s needs ordered and, as much as possible, operating by end March 2022

Output 4:

Baseline measurements to prove impact of waste recycling, in place by end-December 2021

Output 5:

Import substitution of building materials, replaced by recycled materials

Do you require more Output fields?

It is advised to have less than 6 Outputs since this level of detail can be provided at the Activity level.

No

Activities

Each activity is numbered according to the Output that it will contribute towards, for example, 1.1, 1.2, 1.3 are contributing to Output 1.

- 1.1 Consultants engaged, and Terms of Reference agreed, by 1 July 2021
- 1.2 Consultants deliver report by mid-December 2021

2.1. Equipment ordered by end-December 2021

2.2. Equipment delivered to Tristan da Cunha by mid-March 2022


Section 14 - Implementation Timetable


Q32. Provide a project implementation timetable that shows the key milestones in project activities


Provide a project implementation timetable that shows the key milestones in project activities. Complete the Excel spreadsheet template as appropriate to describe the intended workplan for your project.

[Implementation Timetable Template](#)

Please add/remove columns to reflect the length of your project. For each activity (add/remove rows as appropriate) indicate the number of months it will last, and fill/shade only the quarters in which an activity will be carried out. The workplan can span multiple pages if necessary.

 [R27 Darwin St2 Implementation Timetable - Tristan da Cunha](#)

 03/02/2021

 17:50:40

 xlsx 15.51 KB

Section 15 - Monitoring and Evaluation

Q33. Monitoring and evaluation (M&E)

Describe, referring to the Indicators above, how the progress of the project will be monitored and evaluated, making reference to who is responsible for the project's M&E.

Darwin Initiative projects are expected to be adaptive and you should detail how the monitoring and evaluation will feed into the delivery of the project including its management. M&E is expected to be built into the project and not an 'add' on. It is as important to measure for negative impacts as it is for positive impact. Additionally, please indicate an approximate budget and level of effort (person days) to be spent on M&E (see [Finance Guidance for Darwin/IWT](#)).

Project will be monitored as follows:

- Contract with consultant will set out firm timelines and delivery date. There will be regular catch-ups with consultants (probably weekly, as they will require information and statistics from the island).
- As a guide to impact on biodiversity, the Fisheries and Conservation Departments will carry out baseline measurement of plastic particles in waters off Edinburgh. They are already doing some work on this, so we will have a base from which to work. This activity will not be limited to the one-year timeline of the Darwin

project, but will extend as par of the island's measurement of the health of on-shore waters.

- Once the equipment is on the island and working, we will produce regular up-dates for the community on how much we are recycling/producing. This will help inform any future work, and also feed into our overall strategy of greening the island.

Costs quoted are for staff time, fuel for boats, etc. The M&E will be an on-going process, so it is difficult to say how much time it will actually take

Total project budget for M&E in GBP (this may include Staff, Travel and Subsistence costs)	£ [REDACTED]
Number of days planned for M&E	20
Percentage of total project budget set aside for M&E (%)	[REDACTED]

Section 16 - FCDO Notifications

Q34. FCDO Notifications

Please state whether there are sensitivities that the Foreign Commonwealth and Development Office will need to be aware of should they want to publicise the project's success in the Darwin competition in the host country.

No

Please indicate whether you have contacted your Foreign Ministry or the local embassy or High Commission (or equivalent) directly to discuss security issues (see [Guidance Notes](#)) and attach details of any advice you have received from them.

No

If no, why not?

The project is being run by the Government of Tristan da Cunha, which is a British Overseas Territory. There are no security issues on the island.

Please attach details of any advice you have received.

No Response

Section 17 - Certification

Q35. Certification

On behalf of the

Company

of

I apply for a grant of





£80,000.00

I certify that, to the best of our knowledge and belief, the statements made by us in this application are true and the information provided is correct. I am aware that this application form will form the basis of the project schedule should this application be successful.

(This form should be signed by an individual authorised by the applicant institution to submit applications and sign contracts on their behalf.)

- I have enclosed CVs for key project personnel, letters of support, budget and project implementation timetable (uploaded at appropriate points in application).
- Our last two sets of signed audited/independently verified accounts and annual report are also enclosed.

Checked

Name	Stephen Townsend
Position in the organisation	Joint Administrator
Signature (please upload e-signature)	 Steve's Signature  09/02/2021  16:44:25  jpg 28.72 KB
Date	09 February 2021

Section 18 - Submission Checklist

Checklist for submission

	Check
I have read the Guidance, including "Guidance Notes for Applicants" and "Finance Guidance".	Checked
I have read, and can meet, the current Terms and Conditions for this fund.	Checked
I have provided actual start and end dates for the project.	Checked
I have provided my budget based on UK government financial years i.e. 1 April – 31 March and in GBP.	Checked
I have checked that our budget is complete, correctly adds up and I have included the correct final total at the start of the application.	Checked

The application been signed by a suitably authorised individual (clear electronic or scanned signatures are acceptable).	Checked
I have included a 1 page CV or job description for all the key project personnel identified at Question 12, including the Project Leader, or provided an explanation of why not.	Checked
I have included a letter of support from the the Lead Organisation and main partner organisation(s) identified at Question 11, or an explanation of why not.	Checked
I have included a cover letter from the Lead Organisation, outlining how any feedback received at Stage 1 has been addressed where relevant.	Checked
I have included a copy of the lead organisation's safeguarding policy, which covers the criteria listed in Question 30.	Checked
I have been in contact with the FCDO in the project country/ies and have included any evidence of this. If not, I have provided an explanation of why not.	Checked
I have included a signed copy of the last 2 annual report and accounts for the Lead Organisation, or provided an explanation if not.	Checked
I have checked the Darwin website immediately prior to submission to ensure there are no late updates.	Checked
I have read and understood the Privacy Notice on GOV.UK.	Checked

We would like to keep in touch!

Please check this box if you would be happy for the lead applicant (Flexi-Grant Account Holder) and project leader (if different) to be added to our mailing list. Through our mailing list we share updates on upcoming and current application rounds under the Darwin Initiative and our sister grant scheme, the IWT Challenge Fund. We also provide occasional updates on other UK Government activities related to biodiversity conservation and share our quarterly project newsletter. You are free to unsubscribe at any time.

Unchecked

Data protection and use of personal data

Information supplied in this application form, including personal data, will be used by Defra as set out in the latest copy of the Privacy Notice for Darwin, Darwin Plus and the Illegal Wildlife Trade Challenge Fund available [here](#). This Privacy Notice must be provided to all individuals whose personal data is supplied in the application form. Some information, but not personal data, may be used when publicising the Darwin Initiative including project details (usually title, lead organisation, location, and total grant value) on the GOV.UK and other websites.

Information relating to the project or its results may also be released on request, including under the 2004 Environmental Information Regulations and the Freedom of Information Act 2000. However, Defra will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the General Data Protection Regulation (Regulation (EU) 2016/679).